

## Delegated Decision Notice

### PART A<sup>1</sup>

Use this form to record the fact that an officer or the Leader is going to take or has taken a key decision or a publishable administrative decision.

(See Article 13 for definitions of categories of decision, and the Executive and Decision Making Procedure Rules for requirements in relation to publication.)

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Publishable Administrative Decision
<b>Reason for publication</b>	<input type="checkbox"/> In excess of £500,000 <input type="checkbox"/> Significant Impact in an area the size of one ward or more	<input type="checkbox"/> Over £250,000 <input checked="" type="checkbox"/> Below £250,000 and other reason for publication
	Date added to List of Forthcoming Key Decisions:	
<b>Director<sup>2</sup></b>	Chief Planning Officer	
<b>Contact person:</b>	Tom Readman Tree Officer	Telephone number: 07795 223803
<b>Subject<sup>3</sup>:</b>	<b>CITY OF LEEDS TREE PRESERVATION ORDER (NO.53) 2023</b> <b>TPO 2023 53 (ALBION HOUSE 41 KENT ROAD PUDSEY LS28 9BB)</b>	
<b>What decision will be / has been taken?</b>	<p>The Chief Planning Officer has agreed that the above Tree Preservation Order will be confirmed as per the report of the City Solicitor (Corporate Governance).</p> <p>This function is sub-delegated to the Deputy Chief Planning Officer or Head of Planning Services under the Chief Planning Officer's Sub-delegation Scheme (Hedgerows and Trees).</p> <p>a) Having carefully considered the issue raised by the tree owner, on balance it is considered that the Tree Preservation Order is warranted on the grounds of amenity and expediency.</p> <p>b) That the Order be confirmed, as originally served.</p>	
<b>Decision details:</b>	Set out in report attached. <input checked="" type="checkbox"/>	
<b>EDCI</b>	Screening attached <input checked="" type="checkbox"/>	Assessment (EIA) attached <input type="checkbox"/>
	Authorised decision maker <sup>4</sup>	

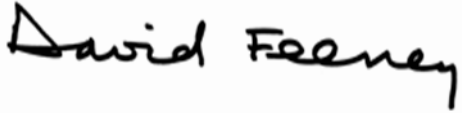
<sup>1</sup> Complete for ALL publishable decisions (key and administrative)

<sup>2</sup> Director with delegated responsibility set out in Constitution for function to which decision relates.

<sup>3</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>4</sup> Give the post title and name of the officer with appropriate delegated authority set out in Director's sub-delegation scheme.

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<b>Approval of publication of Decision</b>	David Feeney	
	Signature 	Date 13 June 2024

### Information for monitoring purposes

<b>Approximate value<sup>5</sup></b>	Proposed Expenditure N/A	Anticipated Saving N/A	Anticipated Income N/A
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<sup>5</sup> Over lifetime of decision (or one year if decision open-ended)

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### PART B URGENT KEY DECISIONS AND APPROVALS ONLY

Complete Part B for key decisions only where urgency provisions have been used.

<b>List of Forthcoming Key Decisions<sup>6</sup></b>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> agreement of Scrutiny Chair that decision is urgent and cannot reasonably be deferred. Relevant Scrutiny Chair: Signature <span style="float: right;">Date</span>

<b>Publication of report<sup>7</sup></b>	If not General Exception or Special Urgency but published at short notice, the reason why not possible to give five clear working days notice of the report prior to decision being taken:  N/A
	<b>If report published at short notice</b> relevant Executive member's approval. Relevant Executive Member: Signature <span style="float: right;">Date</span>

<b>Call In<sup>8</sup></b>	Is the decision available for call-in? <table style="display: inline-table; margin-left: 10px;"> <tr> <td style="text-align: center;"><input type="checkbox"/> Yes</td> <td style="text-align: center;"><input checked="" type="checkbox"/> No</td> </tr> </table>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
<b>If exempt from call-in<sup>9</sup></b> , the reason why decision is urgent (i.e. that any delay would prejudice the interests of the council or the public):			

<b>Following Call In<sup>10</sup></b>	<b>If decision confirmed by Director following call-in</b> , the reason why the decision is urgent and cannot reasonably be deferred until considered by Executive Board:
	Agreement of relevant Executive Member that decision is urgent and cannot be deferred:  Relevant Executive Member:
	Signature <span style="float: right;">Date</span>

<sup>6</sup> See Rule 5.1 to 5.3 of the Executive and Decision Making Procedure Rules for further detail.

<sup>7</sup> See Rule 5.4 of the Executive and Decision Making Procedure Rules for further detail

<sup>8</sup> See Rule 8 of the Executive and Decision Making Procedure Rules for further detail.

<sup>9</sup> Remember to add a decision in Part A so that decision maker determines that decision is exempt from call-in.

<sup>10</sup> See Rule 8.2.6.a of the Executive and Decision Making Procedure Rules for further detail.

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